

Prix Christophe PRALONG & Prix Olivier CADOT

Application process

1. Fill in the registration form
2. Define the budget

Model (provisional) budget for the project

Expenditure	Amount	Income	Amount
Transport cost (travel to the location and transportation onsite)		Personal contribution (self-financing, sales, relatives)	
		Participation of the Prize ¹	
Accommodation costs		Participation of the local partner	
Costs related to the purchase of materials for the project		Participation of the association carrying the project	
Logistical costs of the project (petrol, communication costs, administrative costs)		Subsidies	
		Financial donations	
Other project-related costs (additional training, teaching material, etc.)		Donations in kind	
Total expenditure		Total income	

¹The participation of the Prize (maximum amount of 10'000.-) in the financing of the project cannot exceed 80% of the total budget. The remaining 20% comes from funds outside the Prize, and is found by the student himself.

Note: The items included in this model budget are for illustrative purposes; some are not applicable and it is possible to simplify the budget.

3. Provide a detailed description of the project of 2-3 pages (either a. or b.)
 - a. Entrepreneurial project, humanitarian project, internship, ...
 - i. Context
 - ii. Motivation: What led you to consider this international solidarity project? What need does it meet on site?
 - iii. Your involvement in the project: What preparation did you envisage before leaving? Did you meet or make contact with people who have knowledge of the field, and which ones? What skills do you think you can bring to the project? Specify your role in the development of the project.
 - iv. Follow-up and sustainability: What actions do you envisage on your return to enhance your project? What follow-up will be given to it on site?
 - v. Contribution of the Pralong or Cadot Prize to the feasibility of the project

- b. Academic case
 - i. A brief (few lines) but as precise as possible description of the objective of your project and its importance.
 - ii. A description (approx. 1/2 page) of the context in which your project will take place: specific problems of the region, history, etc. This description should demonstrate some knowledge of the cultural context in which you will operate.
 - iii. A review (about 1 page) of what has been written on the subject. This review of the literature should show that you have been able to find and select the most significant and authoritative sources on the subject.
 - iv. An explanation of your approach: how it differs from what has already been done, what method you intend to use (statistical, interviews etc.) and how you intend to exploit the data you will collect
 - v. What results you expect.
4. Attach a CV with photo (in the case of a group, one CV per person)
5. Attach a letter of confirmation from the local partner on site proving your participation in the project
6. If applicable, attach an official document from the association carrying the project in Switzerland

Note: Applicants will be assessed on the basis of a written submission made by them before the deadline, according to the modalities explained above. The selection decision is not subject to appeal.